Room 105 - Life Science Procedures and Expectations
Ms. Ware - teacher

Goals
To understand the key concepts as defined by the CA _______________
To practice scientific inquiry through scholarly, _______________ learning
To cultivate a love of _______________

Expectations
Be prompt: At the tardy bell, be in your _______________ and follow the agenda on the board
Be prepared: Have a sharpened _______________ on your desk and have any assignments ready
Be polite: Raise your _______________ when asking questions or participating. _______________
    others including their space and property. Don’t get out of your seat without asking for
    _______________
Be productive

How to Begin Class
Finish _______________ outside. Get papers from back _______________. Get out
____________________ and a pencil. Read the whiteboard _______________ and follow the
directions.

How to End Class
Do NOT _______________ until told. Return _______________ to back counter.
Clean desk and floor area. Push in _______________.

Supplies
☐ 3 sturdy plastic folders with pockets to keep all of your papers neat (After each unit, you will hand in
   one folder to be graded. It will be returned to you to be reused.) ☐ #2 pencils (it’s good to buy a dozen).
☐ Box of colored pencils. ☐ Loose-leaf paper 8½ x 11” No smaller! ☐ 1 red grading pen. ☐ Calculator
☐ Tape ☐ Post-its

Grades
Grades are _______________
Tests - 55 % Participation - 10%
Labs, Projects, Essays - 35% Extra Credit – 2%
Usually 25 Question _______________ tests are given for each unit
Your grades can be found online – Edline.net

Test Corrections
If you don’t pass a test, you may complete test corrections during lunch, one time per trimester, to raise
your test score to 70% if you earned a D on the test or to 60% if you failed the test.

Homework
Homework is due the next day unless other directions have been given. Any class work not completed
becomes homework. Homework will be written on the white board in class as well as on the
_______________ assignment calendar.

If you are Absent
Check the online homework calendar or call a study _______________ for the class work and
homework. DO NOT ask Ms. Ware! When you return, get the assignments you missed from the file on
the _______________. To submit absent work: paperclip your work to your
absent _______________ for grading.

Prepare for Labs
Read the lab sheets carefully. Take special note of safety instructions.
Getting Ready for a Lab
Tie back long __________________. Roll long sleeves above the wrist. Remove dangling jewelry. Wear shoes that cover the toes. Put on protective clothing – goggles, apron or tee-shirt, and gloves.

Work as a Team in Labs
Help each other. Watch out for one another’s ___________________. Clean up spills immediately. Clean up all materials and supplies after a lab.

Wear your Goggles!
Wear __________________ for all dissections and any labs using chemicals. Never remove safety glasses or goggles during an experiment. There will be no exceptions to this rule!

Know how to use the Eyewash Station
If you get a liquid in your eye during a dissection or when working with chemicals, you need to wash out your eye with an uninterrupted, _______________ -minute supply of water.

How to use a Fire Extinguisher
P Pull the _______________ at the top of the extinguisher.
A Aim at the _______________ of the fire, not the flames.
S Squeeze the lever slowly. If the handle is released, the discharge will stop.
S Sweep from side to side.

Fire Blankets
Fire retardant blankets are used to _______________ out a fire, can be used to wrap around an individual, smother a table surface fire, or smother a fire in a waste basket.

When Working with Electricity
Always keep electric cords away from _______________. Place extension cords so they do not cause someone to trip or fall. If an electrical appliance isn’t working, feels hot, or smells hot, tell the teacher right away.

When Disposing of Materials
Generally, liquid household chemicals can be poured into a sink. Dissections should be placed in a plastic bag and the dissection tray washed. Use a paper towel to clean the _______________ of any dissection remains.

If Glass Breaks: Tell the teacher. Do not use your _______________ hands to pick up the pieces. Use a dustpan and a brush to clean up.

Talk to Your Teacher Immediately When ...
You _______________ yourself or see someone else who is injured. You smell chemical fumes or something burning. You are having trouble using your equipment

Clean Up
Clean up _______________ immediately. Put away all materials and supplies after a lab. Wash your desk and hands.

Ms. Ware’s Web Site
http://www2.mbusd.org/staff/pware/ or http://www.Edline.net